

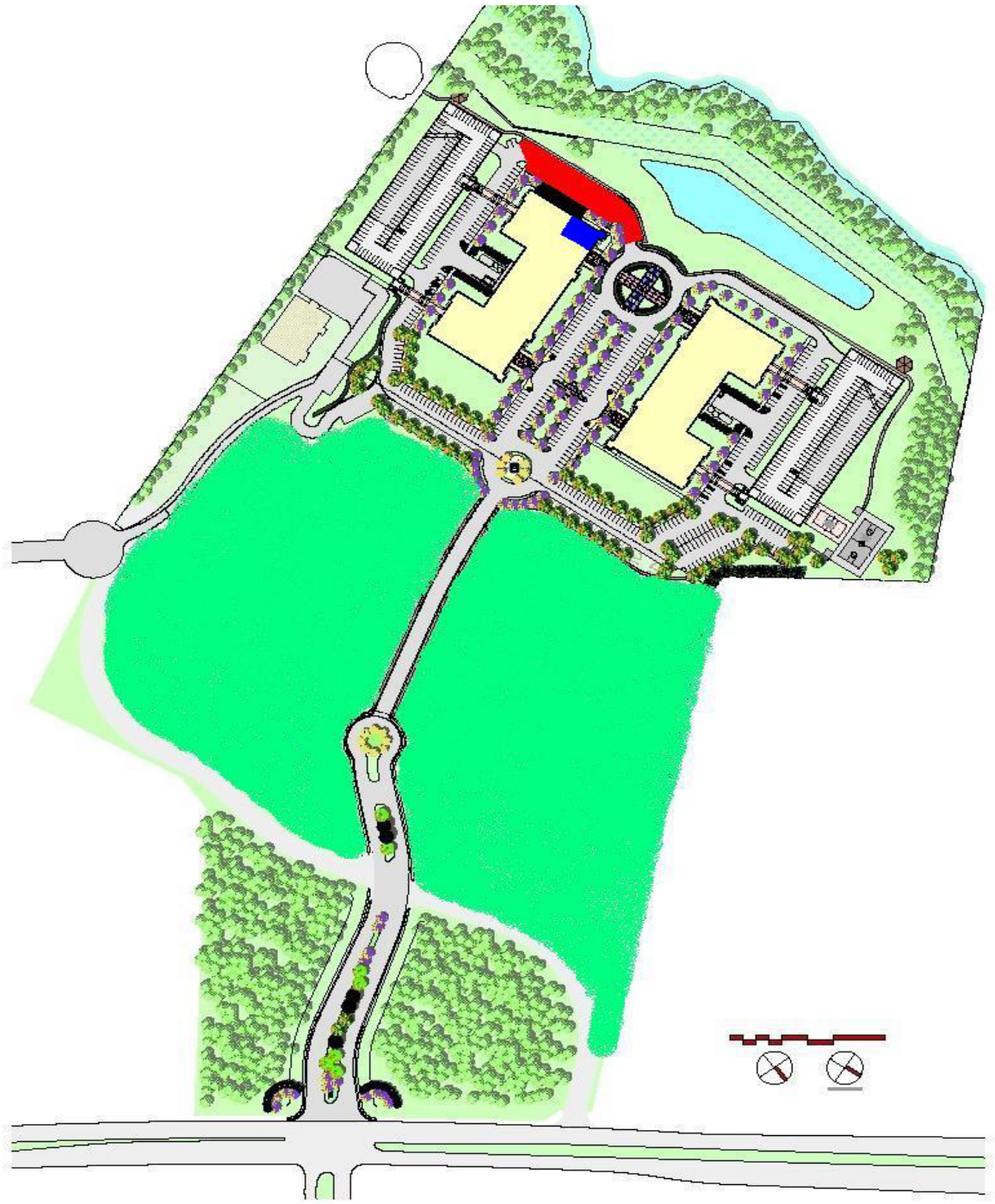


Charlotte InfraGard Meetings

Microsoft Charlotte Campus
8055 Microsoft Way
Charlotte, NC 28273

When attending the Charlotte InfraGard meetings at the Microsoft Charlotte Campus, please use the following instructions for parking and meeting location.

- ❖ The InfraGard meetings are held at the Microsoft Charlotte Campus just off Arrowood.
- ❖ Please refer to the map on page 2 of this file for information on meeting location and parking.
- ❖ Please print and fill out both parts of the Microsoft Visitor Parking Registration on page 3.
- ❖ The InfraGard meetings are held in the front room of the left building near the flags. The room is designated by the BLUE area on the map.
- ❖ Reserved parking for the meeting is designated by the RED area on the map.
- ❖ When arriving at the Microsoft Campus, please drive to the area in front of the BLUE area and check in with a Security Officer. You will need to show the officer either an InfraGard badge or your Microsoft Visitor Parking Registration (Page 3.)
- ❖ Park your car in the RED area and leave Part 1 of the Registration in the car.
- ❖ Take Part 2 of the Registration with you to the front door entrance. There will be a Microsoft employee there to receive the Registration and check you in.
- ❖ If you arrive in time for lunch (you may arrive as early as 11am,) you will be given the opportunity to purchase lunch in the Microsoft Cafeteria. (There is a Bank of America ATM near the cafeteria if you need cash.)
- ❖ After you pay for the lunch and exit the cafeteria, there will be free drinks available to you, including coffee, tea, soft drinks and water. You may get them at your convenience before and during the meeting as well.
- ❖ We will have the meeting room set up with some tables to facilitate meeting with others and having lunch together.
- ❖ The meeting will start promptly at 1:00pm, so please plan to be finished with your lunch by then and take the tray to the disposal area just outside of the room.



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Microsoft Charlotte Campus Visitor Parking Registration

*Please **print** the following information
And put part 1 on your dashboard and bring part 2 to the Microsoft Employee:*

Part 1

<i>Name:</i>	<i>Date:</i>
<i>Company:</i>	<i>Time In:</i>
<i>Here to See:</i> FBI/InfraGard Meeting (Chris Bock, Sponsor)	
<i>Vehicle Information</i>	
<i>License:</i>	<i>State:</i>
<i>Make:</i>	<i>Year:</i>
<i>Model:</i>	<i>Color:</i>

Part 2

Microsoft Charlotte Campus Visitor Parking Registration

*Please **print** the following information
And put part 1 on your dashboard and bring part 2 to the Microsoft Employee:*

<i>Name:</i>	<i>Date:</i>
<i>Company:</i>	<i>Time In:</i>
<i>Here to See:</i> FBI/InfraGard Meeting (Chris Bock, Sponsor)	
<i>Vehicle Information</i>	
<i>License:</i>	<i>State:</i>
<i>Make:</i>	<i>Year:</i>
<i>Model:</i>	<i>Color:</i>

Put Part 1 on your Dashboard of your car please and bring part 2, with a Picture ID to the Microsoft Greeter.

*Welcome to Microsoft Charlotte
We do hope you enjoy your visit*